

**COURT OF COMMON PLEAS, CHAMPAIGN COUNTY, OHIO**  
**DOMESTIC RELATIONS - JUVENILE- PROBATE**  
200 North Main Street  
Urbana, Ohio 43078-1678  
(937) 484-1027 or (937) 484-1028

**BRETT A. GILBERT, JUDGE**

**LORI L. REISINGER, JUDGE**

DATE: March 17, 2020

TO: Sheriff Melvin, Prosecutor Talebi, CCDJFS, Attorneys, and Staff

FROM: Judge Reisinger and Judge Gilbert

SUBJECT: Coronavirous (COVID-19) Precautions

Effective Immediately – April 10, 2020, when precautionary practices will be reassessed.

As a result of the Governor declaring a state of emergency related to the Coronavirus (COVID-19), the Champaign County Family Court is taking various precautions to assist in the containment of the virus and protect litigants and staff. These precautions are as follows:

1. Hearings with legal representation will likely be converted to attorney telephone conferences.
2. All emergency Hearings, such as Ex Parte Civil Protection Orders and Emergency Guardianships, shall continue to be conducted.
3. Unrepresented parties will be contacted by Court staff if their Hearing is continued.
4. All filings are to be submitted by mail and/or fax rather than in person, if possible.
5. Attorney mailboxes shall not be used until further notice. All communication with attorneys and CCDJFS will be sent by mail. The Court will deliver by hand all communication to the Champaign County Prosecutor's Office.
6. Requests to excuse personal appearances at all other hearings are to be directed to the assigned judge's office.
7. Requests for video or phone conferencing should be made in advance of the hearing to the assigned judge.

8. Parties are not to bring friends or family members to hearings unless they are required to testify in a trial or are serving as a victim advocate or another person providing support to the victim in a civil protection order case. Deputies may limit access to those who have legitimate business with the Court.
9. Visitation with detained youth will be restricted pursuant to institution/detention center policy.
10. All Initial/Full Hearings on Mental Health affidavits shall be conducted by video conference.
11. Home visits by court staff and Guardians ad Litem are suspended. Court staff will follow guidelines established by the Ohio Department of Health.
12. The Court's Juvenile Diversion Program is suspended.
13. The Court will conduct supplemental cleaning/disinfecting of the Court's public areas.